

MEMORANDUM

DATE: Sept 25, 2025

FROM: Donica LeBlanc
Chair, Board Advisory Committee

RE: **Constituent Input Policy Deadline – October 23, 2025**

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Enclosed please find copies of the following policies for review:

- **1011 Access to System Programs Policy**
- **3074 Expense and Travel Reimbursement Policy**

Input received will be considered for inclusion by the Lakehead District School Board's (LDSB) Board Advisory Committee Meeting of November 11, 2025. The draft policies will be presented to the Board for approval at the Regular Board Meeting of November 25, 2025. Upon approval, the policy will be published according to LDSB procedures.

You may also access the policies under review or development by clicking on the following link:

<https://www.lakeheadschoools.ca/board-2/policies-and-procedures/>

Please review the enclosed documents and forward written comments to:

Donica LeBlanc
Chair, Board Advisory Committee
c/o Kelly Stewart Doromko
Office of the Director
Jim McCuaig Education Centre
Email: kelly_stewartdoromko@lakeheadschoools.ca

If responding by email, please indicate "Policy Review Input" in the subject line.