Human Resources



Jim McCuaig Education Centre 2135 Sills Street Thunder Bay ON P7E 5T2 Telephone (807) 625-5100 Fax (807) 625-9422

OCCASIONAL EARLY CHILDHOOD EDUCATORS French and English

General Information:

The Board is seeking applicants who possess an Early Childhood Educator Diploma and current registration with the College of Early Childhood Educators. We are also welcoming applications from individuals who are not yet qualified but are interested in pursuing a career in early childhood education. Selected applicants will be invited to participate in the interview process, and only those candidates will be contacted.

Required Documents:

- Cover letter
- Resume of qualifications and experience
- Copy of degree/professional certificates as required.
- Reference check consent form which MUST include <u>valid e-mail addresses</u> of a minimum of two (3) references. The reference check consent form can be found at the bottom of careers section of our website https://www.lakeheadschools.ca/jobs.

Application Procedure:

- Email your completed application package to <u>elementaryhire@lakeheadschools.ca</u>
 Note: Please submit ONE complete PDF document. Please do not submit multiple attachments.
- Application Deadline: Friday, October 24, 2025

Offer of employment is conditional upon the successful candidates providing a current, original Police Record Check including Vulnerable Sector Screening (dated within the past 6 months). This document **does not need** to be included in your application package.

Lakehead District School Board is committed to equity in employment. We provide reasonable accommodation at any point throughout the recruitment process. If you require accommodation, please contact Human Resources (accommodation@lakeheadschools.ca) so that appropriate arrangements may be made.