

## HIRING COMPETITION

### JOB POSTING: AVAILABLE CONTRACTUAL (PERMANENT) SECONDARY TEACHING POSITION

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#### **General Information:**

- The following posting is open to qualified candidates.

#### **Required Documents:**

- Cover letter indicating the position to which you are applying
- Résumé of qualifications, education, and experience arranged in chronological sequence
- A photocopy of the applicant's current Ontario College of Teachers Certificate of Qualification
- An Occasional Teacher Performance Review or Teacher Practicum review (if applicable)
- Reference check consent form which **MUST** include valid e-mail addresses of your references. Failure to include e-mail addresses will result in your package being incomplete. This form can be found on our website at <https://www.lakeheadschoools.ca/jobs> (or under the Careers tab on our website home page).

#### **Application Procedure:**

- Please email complete application packages to [secondaryhire@lakeheadschoools.ca](mailto:secondaryhire@lakeheadschoools.ca) and address to:

Derian Di Franco, Human Resources Officer  
Lakehead District School Board  
Jim McCuaig Education Centre  
2135 Sills Street  
Thunder Bay, ON P7E 5T2

- **Please submit one complete PDF document, named as your Last Name, First Name.**
- Applications are **due by 4:00 p.m., Monday, December 15, 2025**. Late, incomplete or non-conforming application packages will not be considered.

## **Westgate**

Ryan McDonnell, Principal

- 1 period**                      **TTJ3O1/TTJ4E1 – Senior Transportation Technology (Semester 1, Period 5)**
- Technological Education, Transportation Technology – Grade 11 and 12 qualifications preferred;
  - Must hold current Automotive Service Technician credentials

We welcome applications from all qualified candidates!

Lakehead Public Schools is committed to building and upholding barrier-free learning and working environments where equity, diversity, inclusivity, and belonging thrive. We strive to create a workforce that represents the diversity within the communities we serve. As part of that commitment, we encourage applications from candidates who identify as Indigenous, Black, racialized, women, 2SLGBTQIA+, persons with disabilities, and other underrepresented groups.

Lakehead Public Schools will provide reasonable accommodation for candidates in all aspects of the selection and hiring process. For accommodation requests, please contact Human Resources at [hr@lakeheadschoools.ca](mailto:hr@lakeheadschoools.ca) so appropriate arrangements may be made.

***We thank you for your application! Only those selected for an interview will be contacted.***

**Committed to the success of every student**

[www.lakeheadschoools.ca](http://www.lakeheadschoools.ca)

Lakehead District School Board



## REFERENCE CHECK CONSENT FORM

Pursuant to Section 29(1) of The Freedom of Information and Protection and Privacy Act, I \_\_\_\_\_ authorize Lakehead District School Board to contact the persons or organizations listed below for purposes of obtaining validation of experience, qualifications and employment references, including information contained in my personnel file(s). These persons are authorized to disclose such information.

**NOTE: Please print clearly. EMAIL ADDRESSES ARE PREFERRED.**

Name of Reference	Employer	Position	Telephone No.	Email address
*Author of Performance Review, Practice Teaching Report or Occasional Teacher Evaluation Form				

\*This section ***must be*** completed by teaching/promotional candidates. Offers of employment are conditional upon verification of qualifications and work experience.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

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