Lakehead Public Schools

Human Resources

Jim McCuaig Education Centre
2135 Sills Street Thunder Bay ON P7E 5T2
Telephone (807) 625-5100 Fax (807) 623-5833

HIRING COMPETITION

JOB POSTING: OCCASIONAL SECONDARY TEACHERS – TECHNOLOGICAL EDUCATION

General Information:

- The following posting is open to OCT certified and uncertified candidates.
- This posting represents existing vacancies within Lakehead District School Board in the following areas of expertise:
    - Construction Technology
    - Manufacturing Technology
    - Transportation Technology
    - Design Technology
    - Health Care
- Secondary Occasional Teacher rates of pay:
    - Uncertified - $216.20 per day
    - Certified - $288.25 per day

Required Documents:

- Cover letter indicating the position to which you are applying
- Résumé of qualifications, education, and experience arranged in chronological sequence
- A photocopy of the applicant's current Ontario College of Teachers Certificate of Qualification (if applicable)
- A photocopy of the applicant's Red Seal certification or designation
- An Occasional Teacher Performance Review or Teacher Practicum review (if applicable)
- Reference check consent form which MUST include valid e-mail addresses of your references. Failure to include e-mail addresses will result in your package being incomplete. This form can be found on our website at https://www.lakeheadschools.ca/jobs (or under the Careers tab on our website home page).

Application Procedure:

- Please email complete application packages to secondaryhire@lakeheadschools.ca and address to:

  Derian Di Franco, Human Resources Officer
  Lakehead District School Board
  Jim McCuaig Education Centre
  2135 Sills Street
  Thunder Bay, ON P7E 5T2

- **Please submit one complete PDF document, named as your Last Name, First Name.**

- Applications are **due by 4:00 p.m., Friday, November 20, 2026**. Late, incomplete or non-conforming application packages will not be considered.
- Applications that meet position requirements may be reviewed prior to the posting deadline.

We welcome applications from all qualified candidates!

Lakehead Public Schools is committed to building and upholding barrier-free learning and working environments where equity, diversity, inclusivity, and belonging thrive. We strive to create a workforce that represents the diversity within the communities we serve. As part of that commitment, we encourage applications from candidates who identify as Indigenous, Black, racialized, women, 2SLGBTQIA+, persons with disabilities, and other underrepresented groups.

Lakehead Public Schools will provide reasonable accommodation for candidates in all aspects of the selection and hiring process. For accommodation requests, please contact Human Resources at hr@lakeheadschools.ca so appropriate arrangements may be made.

We thank you for your application! Only those selected for an interview will be contacted.

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REFERENCE CHECK CONSENT FORM

Pursuant to Section 29(1) of The Freedom of Information and Protection and Privacy Act, I _____ authorize Lakehead District School Board to contact the persons or organizations listed below for purposes of obtaining validation of experience, qualifications and employment references, including information contained in my personnel file(s). These persons are authorized to disclose such information.

NOTE: Please print clearly. EMAIL ADDRESSES ARE PREFERRED.

Name of Reference	Employer	Position	Telephone No.	Email address
*Author of Performance Review, Practice Teaching Report or Occasional Teacher Evaluation Form				

*This section ***must be*** completed by teaching/promotional candidates. Offers of employment are conditional upon verification of qualifications and work experience.

_____ _____

Date Signature