

LAKEHEAD DISTRICT SCHOOL BOARD

MINUTES OF FINANCE COMMITTEE – Public Session

Board Room / Microsoft Teams
Jim McCuaig Education Centre

2025 DEC 9
6:30 p.m.

TRUSTEES PRESENT:

Scottie Wemigwans (Chair)
Ron Oikonen (virtual)
Patricia Johansen
Donica LeBlanc
Ellen Chambers

George Saarinen (Vice Chair-virtual)
Trudy Tuchenhagen
Leah Vanderwey
Ryan Sitch

TRUSTEES ABSENT WITH REGRETS:

SENIOR ADMINISTRATION PRESENT:

Sherri-Lynne Pharand, Director of Education
Kirsti Alaksa, Superintendent of Business
Heather Harris, Superintendent of Education
Patti-Jo Pesola, Superintendent of Education
Michelle Probizanski, Superintendent of Education (virtual)
Jane Lower, Superintendent of Education

SENIOR ADMINISTRATION ABSENT WITH REGRETS:

RESOURCE:

Angela Lee-Wiwcharyk, Manager of Financial Services
Christine Jones, Executive Assistant

PUBLIC SESSION:

1. **Call to Order**

Sherri-Lynne Pharand, Director of Education called the meeting to order at 6:30 p.m.

2. **Land Acknowledgement**

Sherri-Lynne Pharand, Director of Education acknowledged the lands and traditional territory.

3. **Disclosure of Conflict of Interest**

None disclosed.

4. Election of Chair

Sherrilynne Pharand, Director of Education explained the process of the election for Chair of the Finance Committee. Heather Harris, Superintendent of Education and Christine Jones, Executive Assistant, were introduced as the scrutineers for the elections.

Sherrilynne Pharand, Director of Education announced the pre-nominations for the Chair of the Finance Committee. Trustee Saarinen nominated Trustee Wemigwans. Trustee Wemigwans accepted the nomination with thanks to his nominator.

Sherrilynne Pharand, Director of Education called for nominations from the floor three times. There were no further nominations.

Moved by Trustee Vanderwey

Seconded by Trustee Johansen

“THAT nominations for the position of Chair of the 2025-2026 Finance Committee be closed.”

CARRIED

Trustee Wemigwans was acclaimed as Chair of the Finance Committee and assumed the Chair.

5. Election of Vice Chair

Trustee Wemigwans, Chair, announced the pre-nominations for Vice Chair of the Finance Committee. Trustee Saarinen was nominated by Trustee Johansen. Trustee Saarinen accepted the nomination with thanks to his nominator.

Trustee Wemigwans, Chair, called for nominations from the floor three times. There were no further nominations.

Moved by Trustee Tuchenhagen

Seconded by Trustee Sitch

“THAT nominations for the position of Vice Chair of the 2025-2026 Finance Committee be closed.”

CARRIED

Trustee Saarinen was declared Vice Chair of the 2025-2026 Finance Committee.

6. Approval of the Agenda

Moved by Trustee Saarinen

Seconded by Trustee Johansen

“THAT the Agenda for the Finance Committee Meeting of December 9, 2025, be approved.”

CARRIED

7. Delegations

There were no delegations.

8. Approval of Minutes

Moved by Trustee Tuchenhagen

Seconded by Trustee Johansen

“THAT the Finance Committee approve the Minutes of the Finance Committee Meeting – Public Session, June 18, 2025.”

CARRIED

9. Business Arising from the Minutes

There was no business arising.

MATTERS NOT REQUIRING A DECISION:

10. Information Reports

10.1 2024-2025 Financial Statement Variance (007-26)

Kirsti Alaksa, Superintendent of Business and Angela Lee-Wiwcharyk, Manager of Financial Services, presented the 2024-2025 Financial Statement Variance Report (007-26).

All trustees' questions were addressed.

10.2 2024-2025 Transfer & Contingency Fund (008-26)

Kirsti Alaksa, Superintendent of Business presented the 2024-2025 Transfer & Contingency Fund Report (008-26).

The following amendment was made to the report:

2. Budget Transfers

In 2024-2025, the following transfers were processed:

Total budget transfers	\$ 250,000
-------------------------------	-------------------

Use of Contingency:

In 2024-2025, the following contingency were recognized:

Contingency Budget for 2024-2025	\$ 250,000
Budget Transfers	\$ 250,000
Remaining funds	\$ 0

All trustees' questions were addressed.

MATTERS FOR DECISION

11. New Reports

There were no new reports.

12. Information and Inquiries

Kirsti Alaksa, Superintendent of Business presented the 2025-2026 Finance Committee Schedule.

13. Adjournment

Moved by Trustee Saarinen

Seconded by Trustee Vanderwey

"THAT we do now adjourn at 7:06 p.m."

CARRIED