

SCHOOL-COMMUNITY RELATIONS

8000

DRAFT April 16, 2026

NAMING AND OPENING OF NEW OR CONSOLIDATED SCHOOLS PROCEDURES

8050

1. Rationale

It is the policy of Lakehead District School Board that the naming of schools be in accordance with the guidelines.

2. Implementation Procedures

2.1 Establishment of the Ad Hoc Committee

2.1.1 To name a new or consolidated school, or upon receipt of formal written request to re-name an existing school, the director shall establish an ad hoc committee consisting of the following seven members:

- superintendent (chair);
- one representative from the staff of the school;
- one representative from the student body of the school;
- two trustees; and
- two members from the community.

2.1.2 This committee will bring a recommendation for a name to the Board.

2.2 Choice of the Name

2.2.1 The name for the school will be chosen from one of the following areas:

- the street on which it is located;
- the district which the school serves;
- an historical name that once applied to the area; or
- the name of a person recognized as having made a significant contribution to the community and/or to Canadian or international society.

2.2.2 The name will be agreed to by consensus of the committee.

2.3 Opening Ceremonies

2.3.1 The superintendent of business will be responsible for providing and placing a date stone as part of the construction of the Board.

2.3.2 The principal of the school, in consultation with the superintendent, will hold public opening ceremonies as soon as practicable after completion and opening of the school.

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3. Review

These procedures shall be reviewed in accordance with 2010 Policy Development and Review Policy.

<u>Cross Reference</u>	<u>Date Approved</u>	<u>Legal Reference</u>
	December 8, 1992	
	<u>Date Revised</u>	
	April 24, 2018	

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