Lakehead Public Schools

School Fundraising Forecast and Financial Report

For the School Year Ending August 31, 2026

In an effort to remain transparent and accountable we are asking you take the time to complete this as accurately as possible. You must seek approval for any fundraisers not listed on your Forecast. Remember, all fundraisers must have an intended purpose, and funds raised MUST be used for that intended purpose. All funds raised must be used within a two year period unless approval is granted by the Superintendent of Business.

Name of School: _____

School Principal: _____

SECTION 1: FORECAST (due October 31)

Balance Carried forward from Prior Year Fundraising (School Cash balance - Aug 31 2025) **From Report #8 in School Cash**		**Explanation for Excess Funds:**

Type of Event	Time Period	Person Responsible	Anticipated Profit	Proceeds in support of a local charity?	Purpose for which proceeds will be used - If for Charity, list it here.
ie. Dance-a-thon	*MM/YYYY*	*ie School Council Member, Student Council Member, Teacher Name)*	$5,000	☐	*Bus and field trip costs*
ie. Pizza sales	*MM/YYYY*	*ie School Council Member, Student Council Member, Teacher Name)*	$1,000	☐	*Grade 8 grad*
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				☐	
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				☐	
				☐	
				☐	
				☐	
		Total Current Yr Profit	$ -		

SECTION 2: ONGOING REPORTING

Actual Profit	Actual Expenditures	Actual Surplus/Deficit
$ 7,000	*$ 5,000*	*$ 2,000*
$ 1,000	*$ 1,200*	*$ (200)*
		$ -
		$ -
		$ -
		$ -
		$ -
		$ -
		$ -
		$ -
		$ -
		$ -
		$ -
		$ -
$ -	$ -	$ -

Helpful hint: Complete this as fundraisers occur, not at the end of the year. Information only.

SECTION 3: YEAR-END REPORTING (Due June 30th)

Carry-forward Balance $ - (auto populates from above)

Current Year Revenue _____ from Report #8 in SC

Current Year Expenses _____ from Report #8 in SC

Current Year Net Profit $ -

Balance @ June 30th $ -

If balance is greater than $10,000, please provide an explanation as to why.