

## **Designated Early Childhood Educator – Pool Hire**

Successful candidates will be placed on a 'Pool Hiring List' from which appointments to permanent staff may be made over the next few years. We will be accepting applications from **Thursday May 14, 2026, until 4:00 p.m. on Thursday, May 21, 2026 inclusive.**

### **Position Requirements:**

- A diploma in Early Childhood Education
- A member in good standing with the College of Early Childhood Educators in Ontario
- Successful experience working as an **Occasional DECE** within the board (if internal candidate), or
- Demonstrated experience in a licensed childcare or school-based early learning environment
- Familiarity with the **Full-Day Kindergarten (FDK) program** and/play-based learning frameworks (e.g., *How Does Learning Happen?*)

### **Each candidate shall submit the following:**

- a covering letter;
- a resumé of qualifications and experience arranged in chronological sequence;
- a copy of the relevant diploma(s) or degree(s);
- names and email addresses of two (2) references, one of which must be an L.D.S.B school administrator, listed on a signed Reference Check Consent Form. References may be contacted prior to the interview process.

### **Application Procedure**

Email your completed application package to [elementaryhire@lakeheadschoools.ca](mailto:elementaryhire@lakeheadschoools.ca)

**Note: Please submit one complete PDF document, name as your LAST NAME, FIRST NAME Please DO NOT submit multiple attachments.**

**Note: Occasional DECE's that were on the previous permanent hire list will need to reapply**

***We thank you for your application.  
Those selected for an interview will be contacted.***

Offer of employment is conditional upon the successful candidates providing a current, original Police Record Check including Vulnerable Sector Screening (dated within the past 6 months). This document does not need to be included in your application package.

We welcome applications  
from all qualified candidates.

Lakehead Public Schools is committed to building and upholding barrier-free learning and working environments where equity, diversity, inclusivity, and belonging thrive. We strive to create a workforce that represents the diversity within the communities we serve. As part of that commitment, we encourage applications from candidates who identify as Indigenous, Black, racialized, women, 2SLGBTQIA+, persons with disabilities, and other underrepresented groups.

Lakehead Public Schools will provide reasonable accommodation for candidates in all aspects of the selection and hiring process. For accommodation requests, please contact Human Resources at [hr@lakeheadschoools.ca](mailto:hr@lakeheadschoools.ca) so appropriate arrangements may be made.

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