

MEMORANDUM

DATE: May 27, 2026
FROM: Ron Oikonen, Chair of Lakehead District School Board
RE: Trustee Vacancy – Application Process

There is a trustee vacancy with the Lakehead District School Board.

In accordance with the Municipal Elections Act, 1996, the Board of Trustees will receive applications from eligible individuals for this position until **4:00 p.m. on June 9, 2026**

If you are interested in serving as a member of the Lakehead DSB, please address your application to Ron Oikonen, Chair of the Board. Applications can be submitted to Kelly Doromko-Stewart via email to Kelly Stewart Doromko, Executive Secretary, at kelly_stewartdoromko@lakeheadschoos.ca

To be eligible to be a trustee, you must be:

- a resident within the jurisdiction of the board;
- a supporter of the board * the applicant's property tax support must be directed to the public school board;
- a Canadian citizen;
- at least 18 years old;
- not legally prohibited from voting; and
- not disqualified by any legislation from holding school board office.

When applying please provide the following information:

1. a resumé or summary, including past accomplishments and community involvement, as well as governance and related experience;
2. a letter of intent outlining the reasons why you wish to serve on the Board and how you feel you can contribute to its overall effectiveness as a governing body. The applications will be available for review by the public, if requested; and
3. three references from the community.

Trustees will screen applicants, select for interview and will recommend a candidate for appointment to Board.

The successful applicant will be sworn in by August 3, 2026 at a **Public Board Meeting** and will serve until the end of the current term, which is **November 3, 2026**.

For further information please contact the Lakehead District School Board at (807)625-5213.