

## MEMORANDUM

TO: Interested Candidates Date: June 1, 2026

FROM: Sherri-Lynne Pharand  
Chief Executive Officer

### SUPERINTENDENT OF EDUCATION

Lakehead District School Board is seeking a superintendent of education. Reporting to the Chief Executive Officer, as a member of the senior management team, the successful candidate will demonstrate a firm commitment to the Board's strategic plan, Indigenous education framework and the Board's values: belonging, integrity, empathy, and respect.

Candidates must be innovative and accomplished academic leaders with a demonstrated ability to get results. The successful candidate will be learner centered and enjoy seeing all students, teachers, support staff and school leaders succeed. You have superior interpersonal, communication, collaborative decision-making and team building skills.

Candidates for this position must hold academic supervisory officer qualifications or be eligible to begin supervisory officer qualifications immediately. Candidates must also have proven leadership. System level instructional leadership experience at the secondary level is an asset. Student success, in particular pathways experience is ideal, but not required. Experience in the following areas is important to the success of all senior leaders: special education, Indigenous education, human rights, and equity.

This position will commence on or about August 17, 2026. The closing date for applications is **Friday, June 19, 2026, at 12:30 p.m.**

Applications must include a cover letter and a complete resume of qualifications and experience and the names of two references one of which must be the candidate's recent immediate supervisor with telephone numbers on a signed reference check consent form (available on the Board website). Referees may be contacted to clarify, validate and/or provide additional information to the selection process and may be called prior to the interview process.

Applications are to be submitted to: Sherri-Lynne Pharand, Director of Education, Lakehead District School Board, 2135 Sills Street, Thunder Bay, ON P7E 5T2 or may be submitted by email to [spharand@lakeheadschoos.ca](mailto:spharand@lakeheadschoos.ca).

The Board thanks all applicants for indicating their interest in this position; however, only those selected for a personal interview will be contacted.

Confidential information provided by applicants will be used for the purposes of this competition only and will be protected in accordance with the Municipal Freedom of Information and Protection of Privacy Act.

This Board is an equal opportunity employer.

The Lakehead District School Board encourages applications from people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the selection process.