Lakehead Public Schools

Human Resources

Jim McCuaig Education Centre
2135 Sills Street Thunder Bay ON P7E 5T2
Telephone (807) 625-5100 Fax (807) 623-5833

Designated Early Childhood Educator –Occasional and Permanent Pool Hire

We are currently seeking Registered Early Childhood Educators for both our supply and permanent hire list. Successful candidates will be placed on either our Occasional List or a 'Pool Hiring List' from which appointments to permanent positions may be made over the next few years. We will be accepting applications until **November 30, 2026.**

Wage: $26.08 per hour - $33.81 per hour

Position Requirements:

- A diploma in Early Childhood Education
- A member in good standing with the College of Early Childhood Educators in Ontario
- Successful experience working as an **Occasional DECE** within the board (if internal candidate), or
- Demonstrated experience in a licensed childcare or school-based early learning environment
- Familiarity with the **Full-Day Kindergarten (FDK) program** and/play-based learning frameworks (e.g., *How Does Learning Happen?*)
- Valid First Aid
- Updated Immunization Record

Each candidate shall submit the following:

- a covering letter;
- a resumé of qualifications and experience arranged in chronological sequence;
- a copy of the relevant diploma(s) or degree(s);
- names and email addresses of two (2) references, one of which must be an L.D.S.B school administrator, listed on a signed Reference Check Consent Form. References may be contacted prior to the interview process.

Application Procedure

Email your completed application package to elementaryhire@lakeheadschools.ca

Note: Please submit one complete PDF document, name as your LAST NAME, FIRST NAME Please DO NOT submit multiple attachments.

We thank you for your application.
Only those selected for an interview will be contacted.

Offer of employment is conditional upon the successful candidates providing a current, original Police Record Check including Vulnerable Sector Screening (dated within the past 6 months). This document does not need to be included in your

application package.

We welcome applications
from all qualified candidates.

Lakehead Public Schools is committed to building and upholding barrier-free learning and working environments where equity, diversity, inclusivity, and belonging thrive. We strive to create a workforce that represents the diversity within the communities we serve. As part of that commitment, we encourage applications from candidates who identify as Indigenous, Black, racialized, women, 2SLGBTQIA+, persons with disabilities, and other underrepresented groups.

Lakehead Public Schools will provide reasonable accommodation for candidates in all aspects of the selection and hiring process. For accommodation requests, please contact Human Resources at hr@lakeheadschools.ca so appropriate arrangements may be made.

Committed to the success of
***every* student**
www.lakeheadschools.ca