Human Resources

Jim McCuaig Education Centre
2135 Sills Street Thunder Bay ON P7E 5T2
Telephone (807) 625-5100 Fax (807) 623-5833

HIRING COMPETITION

Casual (Supply) Custodians

General Information:

- Applications will be accepted electronically until **Friday, October 30, 2026**.
- Only applicants selected for an interview will be contacted.
- We thank all applicants for their interest in employment with Lakehead Public Schools; however, individual applications will not be acknowledged.
- Successful candidates will be placed on the Board's Custodial Supply List for casual, on-call custodial work, with no guarantee of hours.
- This posting represents an existing vacancy within Lakehead District School Board.
- Wages will be in accordance with the C.U.P.E. Collective Agreement, starting at **$25.20** per hour.

Position Requirements:

- Grade 12 diploma
- Good interpersonal and communication skills
- Computer skills
- Ability to work in any of the Board locations (including rural schools) on short notice
- Access to personal transportation
- Previous custodial experience
- Building maintenance experience or courses would be considered assets

Each candidate shall submit the following in 1 document:

- Cover letter
- resume outlining qualifications, education, and experience
- A copy of Grade 12 diploma or equivalent
- A signed Reference Check Consent Form (available on the Board website under *'Careers'*) please include reference emails.

Offer of employment is conditional upon the successful completion of providing a current Police Record Check, including Vulnerable Sector Screening

(this document does not need to be included in the application package)

Application Procedure:

- Please submit your application via email to: cupehire@LakeheadSchools.ca
- We will be accepting applications until further notice.

We welcome applications from all qualified candidates!

Lakehead Public Schools is committed to building and upholding barrier-free learning and working environments where equity, diversity, inclusivity, and belonging thrive. We strive to create a workforce that represents the diversity within the communities we serve. As part of that commitment, we encourage applications from candidates who identify as Indigenous, Black, racialized, women, 2SLGBTQIA+, persons with disabilities, and other underrepresented groups.

Lakehead Public Schools will provide reasonable accommodation for candidates in all aspects of the selection and hiring process. For accommodation requests, please contact Human Resources at hr@lakeheadschools.ca so appropriate arrangements may be made.

Only those selected for an interview will be contacted.