Lakehead Public Schools

Human Resources

Jim McCuaig Education Centre
2135 Sills Street Thunder Bay ON P7E 5T2
Telephone (807) 625-5100 Fax (807) 623-5833

AVAILABLE POSITIONS

Elementary Occasional Native Language Teachers

General Information:

- The following posting is open to OCT certified candidates.
- This posting represents new vacancies within Lakehead District School Board
- Candidates will be tested for fluency speaking and writing Ojibwe as part of the interview process.

- Elementary Occasional Teacher rates of pay:
  - OCT Certified - $298.48 per day

Qualifications & Experience:

- Fluent or conversational Ojibwe skills
- Current member in good standing with the Ontario College of Teachers (OCT)
- Native as a Second Language (NSL) qualifications
- Qualifications in Junior/Intermediate
- For applicants who are emerging learners of the Ojibwe language, supports may be put in place to assist with building conversational fluency

Required Documents:

- Cover letter indicating the position to which you are applying
- Résumé of qualifications, education, and experience arranged in chronological sequence
- A photocopy of the applicant's current Ontario College of Teachers Certificate of Qualification
- An Occasional Teacher Performance Review or Teacher Practicum review (if applicable)
- Reference check consent form which MUST include valid e-mail addresses of your references. Failure to include e-mail addresses will result in your package being incomplete. This form can be found on our website at https://www.lakeheadschools.ca/jobs (or under the Careers tab on our website home page).

Application Procedure:

- Please email complete application packages to elementaryhire@lakeheadschools.ca and address to:

  Katie Ahola, Human Resources Officer
  Lakehead District School Board
  Jim McCuaig Education Centre
  2135 Sills Street
  Thunder Bay, ON P7E 5T2

- **Please submit one complete PDF document, named as your Last Name, First Name.**

- Applications are **due by 4:00 p.m., Monday, November 16, 2026**. Late, incomplete or non-conforming application packages will not be considered.

We welcome applications from all qualified candidates!

Lakehead Public Schools is committed to building and upholding barrier-free learning and working environments where equity, diversity, inclusivity, and belonging thrive. We strive to create a workforce that represents the diversity within the communities we serve. As part of that commitment, we encourage applications from candidates who identify as Indigenous, Black, racialized, women, 2SLGBTQIA+, persons with disabilities, and other underrepresented groups.

Lakehead Public Schools will provide reasonable accommodation for candidates in all aspects of the selection and hiring process. For accommodation requests, please contact Human Resources at hr@lakeheadschools.ca so appropriate arrangements may be made.

We thank you for your application! Only those selected for an interview will be contacted.

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REFERENCE CHECK CONSENT FORM

Pursuant to Section 29(1) of The Freedom of Information and Protection and Privacy Act, I _____ authorize Lakehead District School Board to contact the persons or organizations listed below for purposes of obtaining validation of experience, qualifications and employment references, including information contained in my personnel file(s). These persons are authorized to disclose such information.

NOTE: Please print clearly. EMAIL ADDRESSES ARE PREFERRED.

Name of Reference	Employer	Position	Telephone No.	Email address
*Author of Performance Review, Practice Teaching Report or Occasional Teacher Evaluation Form				

*This section ***must be*** completed by teaching/promotional candidates. Offers of employment are conditional upon verification of qualifications and work experience.

_____ _____

Date Signature